

Certification Exam Guide

Infor Certified OS Associate

Exam #: IOS-158



Certification Program

Target Audience

This exam targets the product knowledge demonstrated by an individual with less than one year of experience with Infor OS.

Note: Exam applicable for both on-premise and Cloud.

Exam Details

- Exam number IOS-158
- Onsite or Online, proctored
- 41 questions
- 50-minute time limit

Schedule and Register

Below are the steps to schedule and register for an onsite or online proctored exam.

- Infor partners: Click [here](#) to get your coupon code.
- Infor employees: Obtain your coupon code from the [Infor Services Career Portal](#) (click the orange Infor Product Certification Program button.)
- Campus Plus members: Get your coupon code on the Infor Campus landing page.
- If you require an additional time accommodation for a disability or because English is not your first language, send a request to certification@infor.com at least 5 days prior to your exam date/time.

Onsite

Prior to registering for an exam, please follow the steps below to register for your preferred exam date/time:

1. If required, create a new account by clicking [here](#).
2. If you already have an account, login to [Webassessor](#).
3. Click Register for an Exam.
4. Click Select next to the Onsite Proctored option for the exam you wish to attempt.
5. Search for a test center or choose one of the closest test centers listed and click Select.
6. Select your preferred date and time to attempt the exam. (Test centers set their own testing schedules.)
7. Read and accept the Terms and Conditions and then click Select.
8. If you have a coupon code, enter the code and click Apply.
9. If the exam details are correct, click Checkout.
10. If using a credit card, enter your credit card information and click Submit.
11. After confirming payment, click Done. You will receive a confirmation email with your Test Taker Authorization Code and additional onsite details.

Please Note:

- Ensure you have your Test Authorization Code with you when you arrive at the test center. You cannot attempt your exam without the Test Authorization Code, and no refund will be provided.
- Please arrive at the test center at least 15 minutes prior to your scheduled exam.
- Parking and other test center specific instructions are included in your confirmation email.

[Register here](#)

Online

Prior to registering for an exam, please follow the steps below at least 5 days prior to your preferred exam date/time:

1. [Test your Internet connection](#) to ensure your computer meets the required speeds for online testing.
2. Validate you have the required webcam (built-in webcams ARE permitted), microphone (headsets are NOT permitted) and security software installed as outlined on [this Kryterion help page](#).
3. If you encounter any problems, contact Kryterion Support:
 - o Email: support@kryteriononline.com
 - o Live Chat: <https://www.kryteriononline.com/test-taker/online-proctoring-support>
 - o Phone: 1-877-313-2008 (U.S.) or +001-602-659-4679 (International)
4. If required, create a new account by clicking [here](#).
5. If you already have an account, login to [Webassessor](#).
6. Click Register for an Exam.
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[Register here](#)

Exam Topic Area Summary

The following summarizes the percentage of each topic area included on the exam:

- Using - 73%
- Integration - 15%
- Setup & Configuration - 10%
- User Management - 2%

Related Training and Documentation

Although not required, the following training courses and documentation cover content included in this exam:

- Training courses on Infor Campus:
 - Infor OS: Foundation

Exam Objectives by Topic Area and Resource

This certification exam includes the following exam objectives by topic and resource.

Resource and related exam objective(s)	Topic Area and Percentage			
	Using	Integration	Setup & Configuration	User Management
	76%	14%	8%	2%
Infor OS: Foundation				
Explain how Infor OS used its eight pillars to server as the foundation of all Infor software and technology.	X			
Describe Data Lake services (policies, purge, recover).	X			
Use the capabilities of the Homepages tool to facilitate access to data and applications.	X			
Explain where tasks and notifications display.	X			
Explain how to trigger a workflow.	X			
Describe the range of Infor Document Management (IDM) capabilities to support business processes.	X			
Explain how Infor Document Management can be used to collect, store, and manage information.	X			
Describe the different types of ION connectors.	X			
Create an application document flow.	X			
Explain how mapping is used to transform documents in ION Desk from the source format to the target.	X			
Explain how event management offers functionality to monitor business events and alert users when exceptions occur.	X			
Describe advanced workflow methods.	X			
Describe different workflow patterns.	X			
Create a workflow notification.	X			
Deploy different workflow triggers.	X			

Resource and related exam objective(s)	Topic Area and Percentage			
	Using	Integration	Setup & Configuration	User Management
	76%	14%	8%	2%
Use and deploy application programming interfaces (APIs).	X			
Explain the best practices for deploying Infor OS in an on-premise environment.	X			
Explain the theory behind moving business-related information between applications.		X		
Explain ION messaging concepts.		X		
Trigger and enable a business process flow.		X		
Explain the purpose of ION workflows.		X		
Execute the primary administrative function associated with any Infor OS environment.			X	
Configure the Infor OS settings and application definition.			X	
Describe basic Infor OS security configuration.			X	
Explain how to add and manage users in Infor OS.				X

Questions and Help

Additional Certification Program information is available at www.infor.com/certification

The Certification Program rules, policies, and procedures, including credentials and badging, are available in the [Infor Certification Program Guide](#).

Additional information about Infor Education training courses is available at www.infor.com/education.

Your results will be available in [CertMetrics](#) 24 hours after you receive your test results.

If you experience any issues when registering for a certification exam, please contact support@kryteriononline.com.

If you need help registering for a training course, please contact:

- For Americas: EducationAmericas@infor.com
- For Europe, the Middle East and Africa: EducationEMEA@infor.com
- For Asia Pacific: EducationAPAC@infor.com

Sample Questions

The sample questions below provide examples of the types of questions included on the certification exams delivered through the Webassessor testing platform. The correct answers are provided for reference purposes only in the following Key to Sample Questions section. **Note:** The Webassessor platform randomizes all certification question items and answer options during the exam.

1. You are a member of the Homepages administrator role and are using the Homepages Admin Tool to manage standard pages. There is a standard page that you no longer want users to be able to use. Which one of the following do you complete, so the page is no longer available to users?
 - A. Make the standard page private
 - B. Delete the standard page
 - C. Set permissions for the standard page
 - D. Unpublish the standard page
2. Which one of the following options allows Infor ION to be application independent, and connect data sources and data targets?
 - A. Enterprise Service Bus (ESB)
 - B. Business Object Documents (BODs)
 - C. ION API Gateway
 - D. Infor Internet of Things (IoT)
 - E. Enterprise Application Integration (EAI)
3. An organization has a requirement to notify a group of managers whenever the shipped date is a certain amount of days after the promised date. Which one of the following condition types can do this?
 - A. Attribute value comparison – Event Management
 - B. Attribute comparison
 - C. Attribute comparison with calculation
 - D. DateTime Check
4. Which two of the following logical configuration areas does a monitor definition include? Choose 2 answers.
 - A. Monitoring
 - B. Event
 - C. Alert
 - D. Application
 - E. Contacts
5. When triggering a workflow within an alert, clicking which one of the following buttons will close the alert and start an instance of the attached workflow instantly?
 - A. Done
 - B. Complete
 - C. Resolved
 - D. Finish
 - E. Close

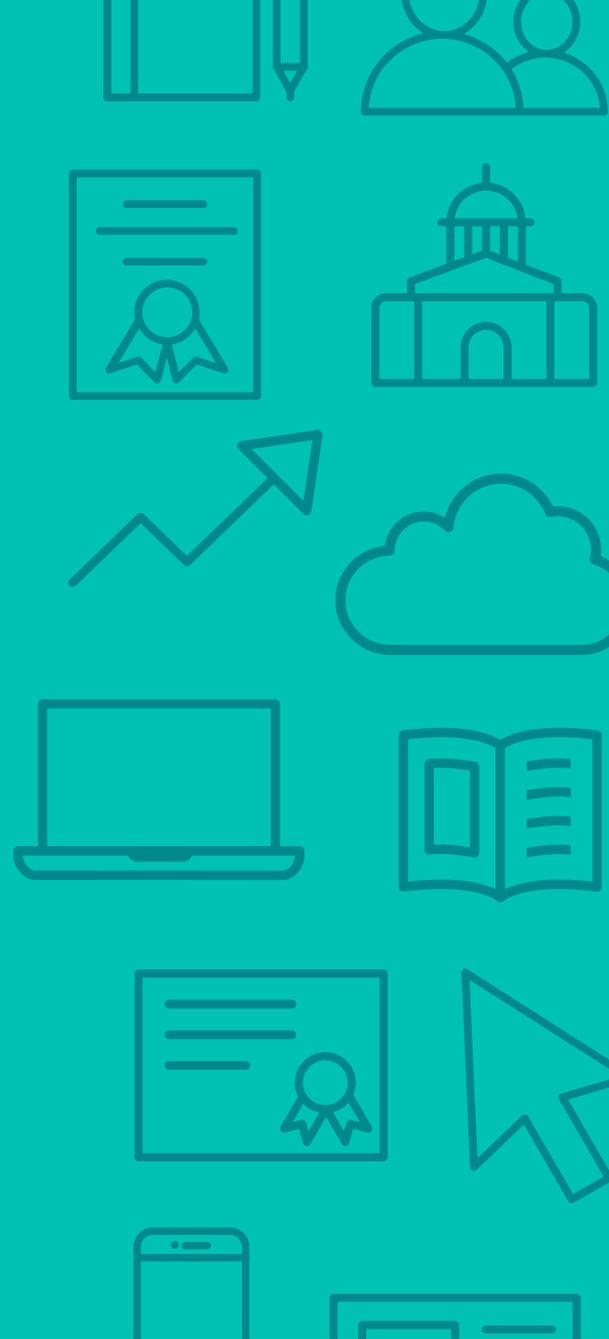
6. Which two of the following authentication types are available between clients and the ION API Gateway? Choose 2 answers.
- A. API Key
 - B. Anonymous
 - C. OAuth1.0a
 - D. OAuth2.0
 - E. Google Service Account
7. You are creating a message for an alert that displays when an invoice is not sent during a specified time period. You want to include a category name that will display in the Filter drop-down list in Infor Ming.le and used to filter alerts by category. Which one of the following special delimiters do you use at the end of the alert message?
- A. ##
 - B. ()
 - C. /
 - D. ?
 - E. !
8. A customer has requested a multi-tenant deployment of Infor OS. Which three of the following are included with multi-tenant deployments but not on-premise deployments? Choose 3 answers.
- A. iPAAS
 - B. Digital Gov.
 - C. Coleman A.I.
 - D. IoT
 - E. PAAS
 - F. Data Management
9. Which two of the following are add-ons for the security component in the current Infor OS multi-tenant deployment model? Choose 2 answers.
- A. Single Sign On
 - B. Auditing and Monitoring
 - C. Groups
 - D. Insights
 - E. Risk and Compliance

Key to Sample Questions

The correct answers for the Sample Questions are provided here for reference purposes only. **Note:** The Webassessor platform does not provide correct answers/feedback during the exam.

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About Infor

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