Infor Financials & Supply Management: Supplier Portal

Improve how you connect to your suppliers

Infor Financials & Supply Management's Supplier Portal allows your suppliers to access the Infor system through a browser, so they can register themselves as a supplier, respond to events, update their supplier information, and look up information that relates to their contracts. With this feature, your suppliers can look up information about purchase orders, receipts, invoices, payments, and items.

Complete daily tasks with role-specific homepages

With Supplier Portal, you can create role-specific homepages to help complete daily tasks. Each homepage can deliver analytics, list views, reports, common processes, and an inbox to request actions. With the feature's embedded search capability, you can connect your end-users to the data they need, when they need it—without having to know where that data is stored. The Supplier Portal feature can be delivered within the Infor Financials & Supply Management suite.

Key capabilities

- Reduce costs, decrease manual tasks, and improve the acquisition of goods and services.

- Standardize the structure and verbiage of contracts.

- Provide your suppliers with web-based access to order, invoice, and payment details, as well as electronic invoice creation, so they can manage their own accounts.

- Create homepages to push work to all relevant roles throughout your organization.

- Access analytics, list views, reports, common processes, request actions, and an inbox from the homepage.

- Use an embedded search function to accelerate end-user productivity.

Deliver the right info to the right users

To help your end users search and find the data they need whenever they need it, Supplier Portal lets you access:

- Homepages

- Request actions

- Tasks and alerts

- Collaboration around business objects

- Drill back

- Contextual applications and contextual analytics

- Embedded controls for compliance assistance

Speed up the bidding and contract process

Supplier Portal is a Java-based solution that takes advantage of Infor and Landmark technologies running in the cloud or on-premises. Supplier Portal can be deployed on a variety of platforms, including best of breed open-source options such as PostgreSQL.

The capabilities available in Supplier Portal include:

- **Supplier order management**—Provide your suppliers with web-based access to order, invoice, and payment details, as well as electronic invoice creation, so they can manage their own accounts. With these options, you can achieve greater vendor self-sufficiency, improved order visibility, lower invoice exceptions, and reduced costs, as well as create more time for strategic activities.

- **Strategic sourcing**—Once submitted to the notified vendors (and posted on the supplier portal), the system collects each response and presents them for analyzing. When ready, the bid can be awarded with a few mouse clicks, to one or multiple vendors. Additionally, it will bring all the data together within a single portal environment. This tool can help you to reduce costs, decrease manual tasks, and improve the acquisition of goods and services. Sourcing output (PO, contract, blanket, etc.) is automatic and chosen when the event is created.

- **Contract management**—Standardize the structure and verbiage of contracts, so you can keep procurement costs in check while reducing the potential for legal and regulatory exposure. In addition, new information merges with pre-approved terms and conditions to generate a clean standardized contract, ready for review and approval. Contract management also includes tools to track milestones and deliverables and attach unlimited documents to the contract (limited only by the physical storage on the server). Subcontractors can be set up with multiple diversity codes, and payments can be tracked by diversity code. If desired, prime contractors can be given security to add subcontractor payment information on the contract, and you can require proof-of-payment attachments if necessary.

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