

Certification Exam Guide

Infor Certified CloudSuite Industrial: Finance Consultant

Exam #: CSI-133



Certification Program

Target Audience

This exam targets the skills and abilities required by a CloudSuite Industrial Finance Consultant with relevant experience to successfully analyze client's business requirements and implement Infor products to meet those requirements.

Exam Details

- Exam number: CSI-133
- Onsite or Online, proctored
- 72 questions
- 90-minute time limit

Schedule and Register

Below are the steps to schedule and register for an onsite or online proctored exam.

- Infor partners: Click [here](#) to get your coupon code.
- Infor employees: Obtain your coupon code from the [Infor Services Career Portal](#) (click the orange Infor Product Certification Program button.)
- Campus Plus members: Get your coupon code on the Infor Campus landing page.
- If you require an additional time accommodation for a disability or because English is not your first language, send a request to certification@infor.com at least 5 days prior to your exam date/time.

Onsite

Prior to registering for an exam, please follow the steps below to register for your preferred exam date/time:

1. If required, create a new account by clicking [here](#).
2. If you already have an account, login to [Webassessor](#).
3. Click Register for an Exam.
4. Click Select next to the Onsite Proctored option for the exam you wish to attempt.
5. Search for a test center or choose one of the closest test centers listed and click Select.
6. Select your preferred date and time to attempt the exam. (Test centers set their own testing schedules.)
7. Read and accept the Terms and Conditions and then click Select.
8. If you have a coupon code, enter the code and click Apply.
9. If the exam details are correct, click Checkout.
10. If using a credit card, enter your credit card information and click Submit.
11. After confirming payment, click Done. You will receive a confirmation email with your Test Taker Authorization Code and additional onsite details.

Please Note:

- Ensure you have your Test Authorization Code with you when you arrive at the test center. You cannot attempt your exam without the Test Authorization Code, and no refund will be provided.
- Please arrive at the test center at least 15 minutes prior to your scheduled exam.
- Parking and other test center specific instructions are included in your confirmation email.

Register here

Online

Prior to registering for an exam, please follow the steps below at least 5 days prior to you preferred exam date/time:

1. [Test your Internet connection](#) to ensure your computer meets the required speeds for online testing.
2. Validate you have the required webcam (built-in webcams ARE permitted), microphone (headsets are NOT permitted) and security software installed as outlined on [this Kryterion help page](#).
3. If you encounter any problems, contact Kryterion Support:
 - o Email: support@kryteriononline.com
 - o Live Chat: <https://www.kryteriononline.com/test-taker/online-proctoring-support>
 - o Phone: 1-877-313-2008 (U.S.) or +001-602-659-4679 (International)
4. If required, create a new account by clicking [here](#).
5. If you already have an account, login to [Webassessor](#).
6. Click Register for an Exam.
7. Click Select next to the Online Proctored option for the exam you wish to attempt.
8. Select your preferred date and time to attempt the exam and click Select.
9. Read and accept the Terms and Conditions and then click Select.
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11. If the exam details are correct, click Checkout.
12. If using a credit card, enter your credit card information and click Submit.
13. After confirming payment, click Done.
14. You will receive a confirmation email.

[Register here](#)

Exam Topic Area Summary

The following summarizes the percentage of each topic area included on the exam:

- Reporting - 4%
- Setup and Configuration - 8%
- Processing - 20%
- Using - 68%

Related Training and Documentation

Although not required, the following training courses and documentation cover content included in this exam:

- Training courses on Infor Campus:
 - CloudSuite Industrial: v10 Costing Foundation (v10.18)
 - CloudSuite Industrial: v10 Managing Inventory (v10.18)
 - CloudSuite Industrial: v10 Managing Projects (v10.18)
 - CloudSuite Industrial: v10 Managing the General Ledger (v10.18)
 - CloudSuite Industrial: v10 Using Accounts Payable (v10.18)
 - CloudSuite Industrial: v10 Using Accounts Receivable (v10.18)
 - CloudSuite Industrial: v10 Using Advanced Order Entry (v10.18)
 - CloudSuite Industrial: v10 Using Customer Service/Order Entry (v10.18)
 - CloudSuite Industrial: v10 Using Multi-currency (v10.18)
 - CloudSuite Industrial: v10 Using Multi-site (v10.18)
 - CloudSuite Industrial: v10 Using Purchase Orders and Requisitions (v10.18)
- Other documentation on the Infor Support Portal <http://inforxtreme.com> under Documentation, [Infor Documentation Central](#), or in-application Help:
 - Infor CloudSuite Industrial Application Administration User Guide 10.x
 - Infor CloudSuite Industrial Configuration Guide - Cloud Edition 10.x
- Practical experience

Exam Objectives by Topic Area and Resource

This certification exam includes the following exam objectives by topic and resource.

Resource and related exam objective(s)	Topic Area and Percentage			
	Using	Processing	Setup and Configuration	Reporting
	68%	20%	8%	4%
CloudSuite Industrial: v10 Costing Foundation (v10.18)				
Accumulate process costing.	X			
Determine the costing for purchased items.	X			
Set up item costs.			X	
Calculate the manufactured direct costs.	X			

Resource and related exam objective(s)	Topic Area and Percentage			
	Using	Processing	Setup and Configuration	Reporting
	68%	20%	8%	4%
Calculate the manufacture overhead costs.	X			
Accumulate job costs.	X			
CloudSuite Industrial: v10 Managing Inventory (v10.18)				
Create an inventory item.	X			
CloudSuite Industrial: v10 Managing Projects (v10.18)				
Use projects work in process (WIP) to track accumulated project costs.	X			
Issue costs to a project.	X			
CloudSuite Industrial: v10 Managing the General Ledger (v10.18)				
Post journal entries to the general ledger.	X			
View General Ledger data.	X			
Set up distribution accounts in GL.			X	
CloudSuite Industrial: v10 Using Accounts Payable (v10.18)				
Post vouchers for accounts payable.	X			
Generate payments in Accounts Payable.	X			
Manually create vouchers for accounts payable.	X			
Manually enter payments.	X			
CloudSuite Industrial: v10 Using Accounts Receivable (10.18)				
Maintain Accounts Receivable accounts.	X			
Post Accounts Receivable transactions.	X			
Generate a customer invoice.	X			
Process customer payments.		X		
Process customer invoices.		X		
CloudSuite Industrial: v10 Using Advanced Order Entry (10.18)				
Add area-based sales tax to customer orders.	X			
Process commissions.		X		
Process rebates.		X		
Process credits.		X		
CloudSuite Industrial: v10 Using Customer Service/Order Entry (v10.18)				
Create customer orders.	X			
Ship customer orders.	X			
Pick a customer order.	X			
Pack a customer order.	X			
CloudSuite Industrial: v10 Using Multi-currency (v10.18)				
Process multi-currency AP transactions.		X		
Process multi-currency vendor payments.		X		

Resource and related exam objective(s)	Topic Area and Percentage			
	Using	Processing	Setup and Configuration	Reporting
	68%	20%	8%	4%
Process multi-currency customer orders.		X		
CloudSuite Industrial: v10 Using Multi-site (v10.18)				
Create customer orders using centralized multi-site order entry.	X			
Create multi-site vendors.	X			
Create POs across multiple sites.	X			
Match vendor invoices to purchase orders across sites.	X			
Maintain the general ledger across sites.	X			
Generate financial reports across multiple sites.				X
CloudSuite Industrial: v10 Using Purchase Orders and Requisitions (v10.18)				
Create a purchase order requisition.	X			
Create a purchase order.	X			
Create a vendor.	X			
Process purchase order receiving.		X		
Generate a purchase order voucher.	X			
Infor CloudSuite Industrial Application Administration User Guide 10.x				
Configure Finance localizations.			X	
Infor CloudSuite Industrial Configuration Guide – Cloud Edition 10.x				
Configure Finance localizations.			X	
Practical Experience				
Run month-end CSI reports showing cost totals to be agreed to GL Trial Balance.				X

Questions and Help

Additional Certification Program information is available at www.infor.com/certification

The Certification Program rules, policies, and procedures, including credentials and badging, are available in the [Infor Certification Program Guide](#).

Additional information about Infor Education training courses is available at www.infor.com/education.

Your results will be available in [CertMetrics](#) 24 hours after you receive your test results.

If you experience any issues when registering for a certification exam, please contact support@kryteriononline.com.

If you need help registering for a training course, please contact:

- For Americas: EducationAmericas@infor.com
- For Europe, the Middle East and Africa: EducationEMEA@infor.com
- For Asia Pacific: EducationAPAC@infor.com

Sample Questions

The sample questions below provide examples of the types of questions and question formats included on the certification exams delivered through the Webassessor testing platform. The correct answers are provided for reference purposes only in the following Key to Sample Questions section. **Note:** The Webassessor platform randomizes all certification question items and answer options during the exam.

1. You are using Generate A/P Transactions to process a voucher for a purchase order that is not in domestic currency (does not have the PO Fixed Rate flag selected and is not revalued). Which one of the following exchange rates is applied to the voucher distributions?
 - A. ☐ Rate for today's date
 - B. ☐ Rate on the date that the purchase order was created
 - C. ☐ Rate on date of PO receipt (CORRECT)
 - D. ☐ Rate User selected when vouchering
2. Which one of the following fields on the Price Promotions and Rebates form specifies the percent or amount of rebate that the customer earns with each item invoiced?
 - A. ☐ Rebate Redemption Rate
 - B. ☐ Min Qualify Amt
 - C. ☐ Rebate Number of Period
 - D. ☐ Rebate Fair Value (CORRECT)
3. You run the GL Trial Balance report at month-end date, but the inventory value does not agree to the total of the Inventory Cost Report. Which one of the following options may be the reason for this difference?
 - A. ☐ The GL journals are not all posted (Correct)
 - B. ☐ A Product Code record has a missing GL account parameter
 - C. ☐ A Distribution Account record has a missing GL account parameter
 - D. ☐ Some GL journals for next month have already been posted
4. Which two of the following can you accomplish using the A/P Payment Generation process? Choose 2 answers.
 - A. ☐ Save time entering payments and distributing to invoices (CORRECT)
 - B. ☐ Process prepayments and commissions
 - C. ☐ Create payments for vouchers due by the entered Ending Age Date (CORRECT)
 - D. ☐ Create Payment headers to be distributed later
 - E. ☐ Identify vouchers on hold
5. Which one of the following forms is used to withdraw inventory from the stockroom and issue it to a specific job?
 - A. ☐ Job Materials
 - B. ☐ Job Material Transactions (CORRECT)
 - C. ☐ Job Orders
 - D. ☐ Job Operations
6. On the Item Costs form, which view breaks out the final assembly cost to make an item, excluding sub-assemblies?
 - A. ☐ Assembly (Correct)
 - B. ☐ Accumulated
 - C. ☐ Cost Maint
 - D. ☐ Assembly Matl Subtotal

7. The process to invoice a customer includes the following four steps:

1. Run To Be Invoiced report
2. Ship the order
3. Add freight charges
4. Invoice

Which one of the following is the correct order to complete these steps?

- A. ☐ 1, 2, 3, 4
- B. ☐ 4, 3, 2, 1
- C. ☐ 3, 2, 1, 4 (CORRECT)
- D. ☐ 2, 1, 3, 4

8. You forgot to add the freight or miscellaneous charges to an order and have already sent the invoice to the customer. Which one of the following forms can you use to add the charges?

- A. ☐ Order Invoicing
- B. ☐ Consolidated Invoicing
- C. ☐ Customer Order Line
- D. ☐ Price Adjustment Invoice (CORRECT)

9. From which three of the following forms are tax codes defaulted onto customer order records? Choose 3 answers.

- A. ☐ Customer Ship-Tos/Customer (CORRECT)
- B. ☐ Items (CORRECT)
- C. ☐ Tax Parameters
- D. ☐ Tax Systems (CORRECT)
- E. ☐ Tax Jurisdictions
- F. ☐ Account Tax Code Defaults

10. Which one of the following options must you do if quantities on a production schedule are discarded?

- A. ☐ Record them on the Production Schedule Release Materials form.
- B. ☐ Record them on the Production Schedule Scrap Transactions form. (CORRECT)
- C. ☐ Record them on the PS Release BOM.
- D. ☐ Nothing needs to be done.

11. Which two of the following functions can you perform using the Voucher Builder form? Choose 2 answers.

- A. ☐ Create vouchers for Entities
- B. ☐ Create a voucher in only one site (CORRECT)
- C. ☐ Enter manual vouchers
- D. ☐ Create a voucher in more than one site for a single vendor's invoice (CORRECT)

12. You have an internal project that does not require invoicing. Which WIP Relief Method should you use?

- A. ☐ Shipment
- B. ☐ Revenue Recognition
- C. ☐ Manual (CORRECT)
- D. ☐ Internal

13. You want to select the overhead types (Material, Labor, Machine) that will be accumulated for job orders. Which one of the following forms should you use?
- A. ☐ Current Operations
 - B. ☐ Work Centers (CORRECT)
 - C. ☐ Departments
 - D. ☐ Job Operations
14. Which one of the following statements apply to the pack confirmation process?
- A. ☐ The creation of packages is required for shipments and the inventory can remain at the packing location.
 - B. ☐ The Pack Confirmation is used to move inventory assigned to a shipment from the packing location to the shipping (or staging) location. (CORRECT)
 - C. ☐ The Pack Confirmation form is used to record items that are packed and shipped.
 - D. ☐ The Pack Confirmation form is used only to group pick lists together into a shipment.
15. A purchase order requisition line has a status of Requested. Which three of the following options can you change the status to? Choose 3 answers.
- A. ☐ Converted
 - B. ☐ Disapproved (CORRECT)
 - C. ☐ History
 - D. ☐ Approved (CORRECT)
 - E. ☐ Stopped (CORRECT)

Key to Sample Questions

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641 Avenue of the Americas
New York, NY 10011
800-260-2640
infor.com

About Infor

Infor is fundamentally changing the way information is published and consumed in the enterprise, helping 70,000 customers in 194 countries improve operations, drive growth, and quickly adapt to changes in business demands. To learn more about Infor, please visit www.infor.com.

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